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| Committee(s) Community and Children's Services Committee Education Board | Dated: 14 July 2017 20 July 2017 |
| Subject: Revised eligibility criteria for the City Educational Trust Fund and the City of London Corporation Combined Education Charity | Public |
| Report of: Chief Grants Officer | For Decision |
| Report author: Jack Joslin, Senior Grants Officer | |

Summary

In accordance with its Terms of Reference, the Education Charity Sub (Education Board) Committee has reviewed the eligibility criteria for the City Educational Trust Fund (Charity Number 290840) and the City of London Corporation Combined Education Charity (Charity Number 312836) (the Charities) and recommends the revised eligibility criteria for the two Charities attached at Appendices 1 and 2 for consideration and approval. The new eligibility criteria for the Charities aim to streamline the assessment process, reduce costs of charity administration and maximise expenditure of funds to further the Charities' aims.

Recommendations

Members of the Community & Children's Services Committee are asked to:

- Consider the amended eligibility criteria for the Charities.

Members of the Education Board are asked to:

- Approve the amended eligibility criteria for the Charities; and
- Approve the dates for the next deadline of the Education & Employment theme of the Central Grants Programme.

Main Report

Background

1. The City Corporation is the sole corporate trustee of the Charities and administers each charity in accordance with its usual procedures, which involve delegating the exercise of those trustee functions to various committees (and sub-committees) of the Court of Common Council.
2. The Charities provide funding through the Education and Employment Central Grants Programme funding theme in accordance with a decision of the Policy and Resources Committee in March 2016. On 23 June 2016, the Court of Common Council agreed that the Education Board be appointed as the Grand Committee responsible for managing the Charities. Under its Terms of Reference the Community & Children's Services Committee is also authorised to make recommendations to the Education Board on the policy to be adopted for the

application of funds from the Charities and appoints some of its membership to serve on the Education Charity Sub Committee, a sub-committee of the Education Board.

3. At their July 2016 meeting the Education Board agreed that the Education Charity Sub Committee review the Charities' funding criteria and consider how it may be possible to align the activities of each charity with the City Corporation's Education Strategy which has been adopted by the Common Council. It was also agreed that any revised policy and criteria should be implemented before the 2017/2018 funding cycle.
4. The Education Charity Sub Committee has now reviewed the Charities' eligibility criteria and recommends the eligibility criteria for the two Charities attached at Appendices 1 and 2 for approval. The Education Charity Sub Committee has aimed to streamline the assessment process, reduce costs of charity administration, leverage greater grant-making impact and maximise expenditure of funds to further the Charities' aims. The Education Charity Sub Committee has supported the City Corporation's exercise of its duties as trustee of the Charities by making its recommendation in the best interests of the Charities and exercising independent judgement in doing so.

Strategic implications

5. Once new eligibility criteria is in place, it will be important to review how effectively they operate, and whether savings are being made in administration and management of the grants.
6. The criteria will be reviewed after one full round of grant-making and on a regular basis thereafter.

Conclusion

7. This report asks that Members consider and approve the recommended eligibility criteria attached at Appendices 1 and 2 for the Charities which fund the 'Education and Employment' theme of the Central Grants Programme and to approve the new 'Education and Employment' grant round to open with a deadline of 29th September 2017. The revised eligibility criteria aim to streamline the assessment process, reduce costs of charity administration and maximise expenditure of funds to further the Charities' aims.

Appendices [See Supplementary Agenda]

- Appendix 1 – Recommended eligibility criteria for the City of London Corporation Combined Education Charity
- Appendix 2 – Recommended eligibility criteria for the City Educational Trust Fund

Background Papers

- Policy and Resources Committee Report and Minutes: Implementation of Grants Review – 17 March 2016 (Item 10);
- Court of Common Council Report and Minutes: Management of the City Educational Trust Fund and the City of London Corporation Combined Education Charity – 23 June 2016 (Item 15[B]);
- Education Board Report and Minutes: Implementation of Grants Review – Education and Employment – 21 July 2016 (Item 10);
- Education Charity Sub (Education Board) Committee Report and Minutes: Development of Policy to Guide Application of Charitable Funds – City Educational Trust Fund, Combined Education Charity – 12 December 2016 (Item 6);
- Education Charity Sub (Education Board) Committee Report and Minutes: Revised eligibility criteria for the City Educational Trust Fund and the City of London Corporation Combined Education Charity – 14 February 2017 (Item 6).

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